Careers in the Hospitality Industry

Connecting Education and Employment
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Practicum in Hospitality Services

A unique practicum experience provides opportunities for students to participate in a learning that combines classroom instruction with actual business and industry career experiences.

Integrates academic and career and technical education, provides more interdisciplinary instruction; and supports strong partnerships among schools, businesses, and community institutions with the goal of preparing students with a variety of skills in a fast-changing workplace.

[Hospitality and Tourism](#)

Click on link
Advantages

- Abundance of jobs
- Advancement opportunities
- Fast pace and variety
- Meeting people
- Pleasant workplace
- Travel
Challenges

• Hours of work
• Relocation
• Stress
• Working conditions
College and Career Initiative

- Education initiative designed to prepare students for a:
  - Lifetime of success
  - Secondary and postsecondary opportunities
  - Career preparation and advancement
  - Meaningful work
  - Active citizenship

- Designed to help students (and parents) make:
  - Wise education choices
  - 21st Century curricula combining
    - rigorous academics and
    - relevant career education
Programs of Study

- **Restaurants and Food/ Beverage Services**
  - Chef-Head Cook
  - Food and Beverage Manager
- **Lodging**
  - Lodging Manager
- **Travel and Tourism**
  - Travel and Tourism Directors
- **Recreation, Amusements and Attractions**
  - Competitive Sports Athlete
  - Recreation Workers

*Programs of Study in your school may be different from the recommended sequence of coursework.*
RESTAURANTS AND FOOD/BEVERAGE SERVICES

Chef-Head Cook
Food and Beverage Manager
High School

**Career Related Electives**

- 9th – Principles of Hospitality and Tourism
- 10th – Lifetime Nutrition and Wellness or Restaurant Management
- 11th – Culinary Arts, Entrepreneurship, or Hospitality Services
- 12th – Practicum in Culinary Arts or Food Science or Problems and Solutions or Practicum in Hospitality and Tourism

*Note - Sequence of courses in your school may be different from the recommended sequence of coursework.*
On the Job Training

• Busperson
• Cook Trainee
• Food Server
• Host
• Kitchen Helper
• Short-order Cook
Certificates

- Banquet Server
- Banquet Setup Employee
- Certified Food Manager
- Culinarian
- Culinary Specialist
- Food Manager
- Journey Baker
- Pastry Culinarian
- OSHA CareerSafe®
- ProStart®
- Restaurant Server
- Secondary Culinary Graduate
- ServSafe®

Career Options:

- Banquet Setup Server
- Chef/Cook Assistant
- Fast Food Assistant Manager
- Food Preparation Worker
- Host
- Pastry Cook
- Prep Cook
- Restaurant Server
- Short-order Cook
Associate Degrees

• Baking/Pastry
• Culinary Arts
• Culinary Arts Specialization
• Food and Hospitality Services
• Hospitality Management
• Hotel/Restaurant Management
• Restaurant Management

Career Options:
• Baker/Pastry Chef
• Fast Food Manager
• Food and Beverage Manager
• Food Service Specialist
• Maitre’d
• Restaurant Assistant Manager
• Sous Chef
• Specialty Cook
Bachelor Degrees

• Hospitality Administration
• Hospitality Management
• Hotel and Restaurant Management
• Restaurant, Hotel, and Institutional Management

Career Options:

• Caterer
• Catering and Banquet Director
• Culinary Arts Instructor
• Executive Chef
• Food and Beverage Director
• Food and Beverage Manager
• Independent Chef/Owner
• Kitchen Manager
• Restaurant/Food Service Owner
• Restaurant Manager

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Graduate Degrees

• Hospitality Administration
• Hospitality Management
• Hotel and Restaurant Management
• Restaurant, Hotel, and Institutional Management

Career Options:
• Catering/Banquet Manager
• Corporate Executive Chef
• Food and Beverage Administration
• Food and Beverage Controller
• Food and Beverage Director
• Operations Administrator
• Vice-President Operations
Lodging Manager

LODGING
High School

Career Related Electives

- 9th – Principle of Hospitality and Tourism
- 10th – Lifetime Nutrition and Wellness or Hotel Management
- 11th – Hospitality Services or Human Resource Management or Business Management
- 12th – Practicum in Hospitality and Tourism or Problems and Solutions

*Note - Sequence of courses in your school may be different from the recommended sequence of coursework.*
On the Job Training

- Bell Attendant
- Concierge Trainee
- Front Desk Assistant
- Guest Room Attendant
- Laundry Attendant
- PBX Operator
- Public Space Cleaner
- Reservations Assistant
- Rooms Division Assistant
Certificates

- Bell Attendant
- Concierge
- Front Desk Representative
- Guest Room Attendant
- Lodging Management Program
- OSHA CareerSafe ®
- Reservationist
- Rooms Division Assistant
- Rooms Division Specialist

Career Options:

- Bell Attendant
- Concierge
- Front Desk Clerk
- Manager Trainee
- Rooms Division Specialist
Associate Degrees

• Food and Hospitality Services
• Hospitality Management
• Hotel Management
• Hotel/Restaurant Management

Career Options:
• Assistant Executive Housekeeper
• Front Office Assistant Manager
• Hotel Assistant Manager
Bachelor Degrees

- Hospitality Administration
- Hospitality Management
- Hotel and Restaurant Management
- Restaurant, Hotel, and Institutional Management

Career Options:
- Convention Services Manager
- Executive Housekeeper
- Front Office Manager
- Lodging Manager
Graduate Degrees

- Hospitality Administration
- Hospitality Management
- Hotel and Restaurant Management
- Restaurant, Hotel, and Institutional Management

Career Options:
- Corporate Service Trainer
- Executive Director
- Recreations Manager
- Training and Development Specialist
- Vice-President Operations
Travel Agent
Click on link

Travel and Tourism Directors

TRAVEL AND TOURISM
High School

*Career Related Electives*

- 9th – Principle of Hospitality and Tourism
- 10th – Interpersonal Studies or Travel and Tourism Management
- 11th – Hospitality Services or Human Resource Management or Business Management
- 12th – Practicum in Hospitality and Tourism or Problems and Solutions

*Note - Sequence of courses in your school may be different from the recommended sequence of coursework.*
On the Job Training

- Office Aide (Travel and Tourism)
- Receptionist (Travel and Tourism)
- Reservation Clerk
- Tour Guide
Certificates

• OSHA CareerSafe
• Reservationist
• Travel Agent

Proficiency

Career Options:

• Travel Agent
Associate Degrees

• Hospitality Management
• Hospitality Event Management
• Hotel, Restaurant and Tourism Management
• Tourism Management

Career Options:
• Agency Manager
• Customer Service Agent
• Travel Agent
• Travel/Tour Guide
Bachelor Degrees

- Business Administration
- Hospitality Administration
- Hospitality Management
- Restaurant, Hotel, and Institutional Management
- Tourism Management

Career Options:

- Convention Services Manager
- Sales Manager
- Tourism Marketing Specialist
- Travel Agency Owner
Graduate Degrees

- Business Administration
- Hospitality Administration
- Hospitality Management
- Restaurant, Hotel, and Institutional Management
- Tourism Management

Career Options:
- Chief Executive
- Corporate Director of Sales
- Corporate Travel Executive
- Director of Tourism Development
Recreation Workers

Click on link

Competitive Sports Athlete
Recreation Workers

RECREATION, AMUSEMENTS, AND ATTRACTIONS
High School

Career Related Electives

• 9th – Principle of Hospitality and Tourism
• 10th – Lifetime Nutrition and Wellness or Interpersonal Studies or Sports Medicine or Travel and Tourism Management or Sports and Entertainment Marketing
• 11th – Team Sports or Individual Sports or Sports and Entertainment Marketing or Hospitality Services or Advertising and Sales Promotion
• 12th – Team Sports or Individual Sports or Problems and Solutions or Practicum in Hospitality and Tourism or Business Management

*Note - Sequence of courses in your school may be different from the recommended sequence of coursework.*
On the Job Training

- Activities Assistant
- Athletic Trainer Assistant
- Fitness Worker
- Gift Shop Salesperson
- Guest Services Worker
- Health Club Attendant
- Intramural Referee
- Lifeguard
- Office Aide/Receptionist
- Recreation Attendant
- Recreation Worker
- Special Events Assistant
- Sports Complex Attendant
- Tour Guide
Certificates

• Automated External Defibrillator
• Banquet Setup
• Cardiopulmonary Resuscitation
• Concierge
• First Aid
• OSHA CareerSafe®
• Sport Safety
Associate Degrees

- Education
- Health and Physical Education/Fitness
- Hospitality Events Management
- Hospitality Management
- Teaching Assistant/Aide
- Tourism Management

Career Options:
- Activity Specialist
- Aerobic Instructor
- Club Assistant Manager
- Event Planner/Assistant Director
- Facility/Maintenance Supervisor
- Fitness Trainer
- Recreation Leader
- Referee/Sports Official
- Supervisor/Manager Trainee
Bachelor Degrees

- Business Administration/Management
- Exercise Science and Fitness Management
- Health Promotion
- Human Performance
- Kinesiology
- Physical Education
- Recreation, Park and Tourism Science
- Science, History, Archaeology (or other museum specialty)
- Sports and Exercise Science
- Tourism Management
- Tourism Resources Management

Career Options:

- Athletic Trainer
- Competitive Sports Athlete
- Museum Guide
- Museum Technician Manager
- Recreation Supervisor
- Recreation/Amusements Activity Director
- Sportscaster
Graduate Degrees

- Archaeology, Art, History, Science (or other museum specialty)
- Business Administration/Management
- Exercise and Sport Sciences
- Fitness and Human Performance
- Health and Kinesiology
- Health and Physical Education
- Hospitality Administration/Management
- Management
- Museum Studies
- Physical Education Management
- Tourism Management

Career Options:

- Chief Operating Officer
- Competitive Sports Coach
- Corporate Special Events Director
- Curator-Museum/Cultural
- Director of Athletics
- General Manager
- Parks and Gardens Director
- Post-Secondary Fitness Teacher
- Professional Sports Scout
Interpersonal Skills Needed

- Arithmetic and mathematics
- Communication
  - Verbal
  - Nonverbal
- Electronic communication
- Listening and speaking
- Reading and writing
# Careers

## Lodging

- Baggage Porters and Bellhops
- Concierges
- First-line Supervisors of Housekeeping and Janitorial Workers
- Food Service Managers
- Hotel, Motel, and Resort Desk Clerks
- Lodging Managers
- Maids and Housekeeping Cleaners
- Residential Advisors

## Recreation, Amusements, and Attractions

- Amusement and Recreation Attendants
- Animal Trainers
- Athletes and Sports Competitors
- Farm and Home Management Advisors
- Gaming Cage Workers
- Gaming Dealers
- Motion Picture Projectionists
- Recreation Workers
- Set and Exhibit Designers
### Careers

#### Restaurants and Food/Beverage Services
- Bakers
- Baristas
- Chefs and Head Cooks
- Cooks, Restaurant
- Cooks, Short Order
- Counter Attendants, Cafeteria, Food Concession, and Coffee Shop
- Food Preparation Workers
- Hosts and Hostesses, Restaurant, Lounge and Coffee Shop
- Waiters and Waitresses

#### Travel and Tourism
- Interpreters and Travelers
- Managers
- Meeting, Convention, and Event Planners
- Reservation and Transportation Ticket Agents and Travel Clerks
- Tour Guides and Escorts
- Transportation Attendants
- Travel Agents
- Travel Guides
Obtaining Employment

• When seeking employment, have available:
  • Career portfolio
    • Resume
    • Certifications
    • Record of skills attained
    • Letters of reference
  • Completed job application
  • Interview skills
Maintaining Employment

- Once you have secured employment, be sure to:
  - Arrive to work on time
  - Work responsibly
  - Work safely
  - Respect the business
  - Maintain a positive attitude
  - Complete your assigned tasks
If you have to quit your job, be sure to follow these steps:

- Give at least two weeks notice
- Submit a letter of resignation which may include:
  - Reason for leaving
  - Thanking employer for experience
  - Offering to train new employee
Continued Education

• Learning does not stop after completing a program
• Must keep up with current trends in the industry
• Continue updating your skills through
  • Certificate programs
  • Conferences
  • Educational opportunities
  • Meetings
  • Seminars
  • Webinars
Employment Opportunities

• Networking
• Newspaper ads
• Hotel/Restaurant/Travel Website
• Texas Workforce Commission

Careers in Hospitality: Service & Adventure

Click on link
Questions
References and Resources

Images:
• Microsoft Office Clip Art: Used with permission from Microsoft.

Textbook:

Websites:
• Achieve Texas
  An education initiative designed to prepare students for a lifetime of success
  http://www.achievetexas.org/
• CTE – Learning that works for America
  Nationwide, Career Technical Education (CTE) programs are changing, evolving and innovating to better serve the country’s needs.
  http://www.careertech.org/
• O*NET OnLine
  Detailed descriptions of the world of work for use by job seekers, workforce development and HR professionals, students, researchers, and more!
  http://www.onetonline.org/
  Browse by Career Cluster – Hospitality and Tourism
  http://www.onetonline.org/find/career?c=9&g=Go
• Texas Work Prep Learning Management System.
  Texas Job Hunter’s Guide*Course.
  https://www.texasworkprep.com/texasworkprep.htm

YouTube™:
• Careers in Hospitality: Service & Adventure
  Discover the rewarding career opportunities of the hospitality industry! Get the inside scoop about jobs in hotel and restaurant management in this clip from "Careers in Hospitality: Service & Adventure" from Learning ZoneXpress
  http://youtu.be/E6ud7E-ErrRs

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