

Cosmetology II

Career and Technical Education Program Skills Inventory

Course Rationale:

Students review academic knowledge and skills related to cosmetology. This course is designed to provide advanced training for employment in cosmetology careers. Instruction includes advanced training in sterilization and sanitation processes, haircare, nail care, and skin care and meets the Texas Department of Licensing and Regulation requirements for licensure upon passing the state examination. Students apply, combine, and justify knowledge and skills to a variety of settings and problems.

Directions:

Evaluate the student by checking the appropriate number or letter to indicate the degree of competency. The rating for each task should reflect **employability readiness** rather than the grades given in class.

Rating Scale:

- 3 Mastered** – can work independently with no supervision
- 2 Requires Supervision** – can perform job completely with limited supervision
- 1 Not Mastered** – requires instruction and close supervision
- N No Exposure** – no experience or knowledge in this area

3	2	1	N	Employability Characteristics	Notes:
				(1) The student consolidates the employability characteristics of a successful worker in the workplace. The student is expected to:	
				(A) evaluates leadership skills within a community setting to maintain positive relationships that enhance personal care business opportunities	
				(B) estimates cost-effective resources to assist with planning the delivery of services	
				(C) review technical knowledge and skills required to be successful in careers in the human services area	
				(D) assess time-management principles and techniques to achieve objectives and effectively serve clients	
				(E) create and maintain records, including electronic records, of client services using safeguarding procedures to store and retrieve personal care client information	

				(F) integrate logical reasoning in a variety of ethical workplace situations in order to make sound decisions	
				(G) assess written organizational policies and procedures to help employees perform their jobs according to employer rules and expectations	

3	2	1	N	Academic Skills	Notes:
				(2) The student consolidates academic skills to satisfy the requirements of cosmetology. The student is expected to:	
				(A) apply and defend principles of biology, identifying living tissues, cells, and organisms to provide and select safe and effective personal care products and services	
				(B) merge principles of chemistry, explaining the composition, structure, and properties of substances and of chemical processes to provide a broad range of personal care services	
				(C) design needed services based on the basic principles of human anatomy in order to provide needed personal care services	
				(D) critique marketing principles when selecting and using media to attract and retain clientele	

3	2	1	N	Rules and Regulations	Notes:
				(3) The student implements rules and regulations established by the Texas Department of Licensing and Regulation. The student is expected to:	
				(A) apply and defend emergency policies and procedures regarding health and safety	
				(B) evaluate risks, including potentially hazardous situations, to maintain a clean record of safety when providing personal care services	
				(C) perform and complete all practical requirements as required by the Texas Department of Licensing and Regulation or the governing body	

3	2	1	N	Tools, Equipment, Technologies, and Materials	Notes:
				(4) The student categorizes and judges both the function and application of the tools, equipment, technologies, and materials used in cosmetology. The student is expected to:	
				(A) examine and rank vendor resources to provide maximum benefit for clients, service providers, businesses, or organizations	
				(B) justify systems needed to obtain the range of personal care resources needed for business practice and explain how to access resources at appropriate times	
				(C) use technology resources to analyze data and information in order to make appropriate recommendations and conclusions for personal care services	
				(D) evaluate techniques, principles, tools, and instruments used to develop efficient and safe delivery of client services to enhance client satisfaction	
				(E) explore principles of mechanics when choosing, evaluating, and maintaining service equipment to provide continued client services and examine emerging technologies	
				(F) critique administrative or clerical procedures and systems to provide client satisfaction	
				(G) consolidate various methods of obtaining feedback from clients to understand their expectations and promote high-quality standards	

3	2	1	N	Academic and Technical Knowledge and Skills	Notes:
				(5) The student merges the concepts and skills of cosmetology to simulated and actual work situations. The student is expected to:	
				(A) design personal care services for individuals by recognizing and making informed decisions according to client needs and concerns	
				(B) create an individualized plan that reflects client preferences, needs, and interests in order to create a course of treatment or action	

				(C) evaluate client satisfaction by identifying solutions, procedures, and products to enhance future services and client interactions	
				(D) implement organizational policies, procedures, and regulations to establish personal care organization priorities, accomplish an identified mission, and provide high-quality service to diverse clients	
				(E) investigate and evaluate industry trends information and resources to attract new clientele and satisfy and retain present clientele	
				(F) synthesize client information to attract new clientele and retain present clientele	