

Cosmetology I

Career and Technical Education Program Skills Inventory

Course Rationale:

Students coordinate integration of academic, career, and technical knowledge and skills in this laboratory instructional sequence course designed to provide job-specific training for employment in cosmetology careers. Instruction includes sterilization and sanitation procedures, haircare, nail care, and skin care and meets the Texas Department of Licensing and Regulation requirements for licensure upon passing the state examination. Analysis of career opportunities, requirements, expectations, and development of workplace skills are included.

Directions:

Evaluate the student by checking the appropriate number or letter to indicate the degree of competency. The rating for each task should reflect **employability readiness** rather than the grades given in class.

Rating Scale:

- 3 Mastered** – can work independently with no supervision
- 2 Requires Supervision** – can perform job completely with limited supervision
- 1 Not Mastered** – requires instruction and close supervision
- N No Exposure** – no experience or knowledge in this area

3	2	1	N	Employability Characteristics	Notes:
				(1) The student investigates the employability characteristics of a successful worker in the workplace. The student is expected to:	
				(A) integrate organizational policies, procedures, and regulations to establish personal care organization priorities; accomplish the mission; and provide high-quality service to a diverse set of clients	
				(B) employ leadership skills within a community setting to maintain positive relationships that enhance personal care business opportunities	
				(C) compare cost-effective resources to assist with planning and delivery of services	
				(D) apply the technical knowledge and skills required to be successful in careers in the personal care service area	

				(E) justify time-management principles and techniques to achieve objectives and efficiently serve clients	
--	--	--	--	---	--

3	2	1	N	Academic Skills	Notes:
				(2) The student applies academic skills with cosmetology requirements. The student is expected to:	
				(A) apply principles of biology, identifying living tissues, cells, and organisms to provide and select safe and effective personal care products and services	
				(B) classify and apply principles of chemistry and explain the composition, structure, and properties of substances and of chemical processes to provide a broad range of personal care services	
				(C) examine and apply basic principles of human anatomy to determine areas of potential problems and provide customized personal care services	
				(D) appraise marketing principles when selecting and using media to attract and retain clientele	

3	2	1	N	Rules and Regulations	Notes:
				(3) The student applies the rules and regulations established by the Texas Department of Licensing and Regulation. The student is expected to:	
				(A) review and implement emergency policies and procedures regarding health and safety	
				(B) research risks and potentially hazardous situations to maintain a clean record of safety when providing personal care services	
				(C) perform at least one-third of practical applications as required by the Texas Department of Licensing and Regulation or the governing body	

3	2	1	N	Tools, Equipment, Technologies, and Materials	Notes:
				(4) The student describes the function and operates the tools, equipment, technologies, human resources, and materials used in cosmetology. The student is	

				expected to:	
				(A) locate and compare vendor and sole-source provider resources to maximize benefits for personal care clients, businesses, or organizations	
				(B) plan the range of personal care resources needed for business practice in order to access resources at appropriate times	
				(C) plan and maintain the range of human resources needed for efficient business practice	

3	2	1	N	Academic and Technical Knowledge and Skills	Notes:
				(5) The student integrates the academic and technical knowledge and skills for cosmetology to simulated and actual work situations. The student is expected to:	
				(A) analyze and guide individuals in recognizing concerns and making informed decisions to select personal care services	
				(B) create an individualized plan that reflects client preferences, needs, and interests in order to follow a course of treatment or action	
				(C) apply time-management principles and techniques to achieve objectives and effectively serve clients	
				(D) review client satisfaction with solutions, procedures, and products to enhance future services and interactions	
				(E) implement ethical and legal conduct while working in the personal care industry	
				(F) execute actions that comply with legal requirements for personal liability to guide personal conduct in the personal care services setting	