



## Scope and Sequence

TEA does not endorse any of the external products, vendors, consultants, or documentation referenced in this document. Any mention of vendors, products, or services is for informational purposes only.

<b>Cluster:</b>	Human Services
<b>Course Name:</b>	§130.253 Cosmetology II (Two to Three Credits)
<b>Course Description:</b>	Students review academic knowledge and skills related to cosmetology. This course is designed to provide advanced training for employment in cosmetology careers. Instruction includes advanced training in sterilization and sanitation processes, hair care, nail care, and skin care and meets the Texas Department of Licensing and Regulation requirements for licensure upon passing the state examination. Students apply, combine, and justify knowledge and skills to a variety of settings and problems.
<b>Course Requirements:</b>	This course is recommended for students in grades 11-12. Required prerequisite: Cosmetology I. Refer to TDLR Occupations Code chapter 1602 and Administrative Code chapter 83 for specific classroom lab requirements. Limit of 25 students per instructor per TDLR.
<b>Recommended Equipment:</b>	Refer to TDLR Occupations code chapter 1602 and Administrative Code chapter 83 for specific classroom lab requirements. Limit of 25 students per instructor per TDLR.

Units of Study	Knowledge and Skills	Student Expectations	Resources (key on last page)
<b>I. Safety and Regulations</b>			
<p>A. Safety and sanitation</p> <p>B. TDLR laws and regulations</p>	<p>(1) The student consolidates the employability characteristics of a successful worker in the workplace.</p>	<p>(A) evaluate leadership skills within a community setting to maintain positive relationships that enhance personal care business opportunities</p> <p>(D) assess time-management principles and techniques to achieve objectives and effectively serve clients</p> <p>(E) create and maintain records, including electronic records, of client services using safeguarding procedures to store and retrieve personal care client information</p> <p>(F) integrate logical reasoning in a variety of ethical workplace situations in order to make sound decisions</p>	<ul style="list-style-type: none"> <li>• MSC</li> <li>• Occupational Safety and Health Administration <a href="http://www.osha.gov">www.osha.gov</a></li> <li>• Skills USA <a href="http://www.skillsusa.org">www.skillsusa.org</a></li> <li>• Texas Department of Licensing and Regulation - TDLR <a href="http://www.tdlr.state.tx.us">www.tdlr.state.tx.us</a></li> <li>• TDLR - Administrative Rules Chapter 83 <a href="http://www.license.state.tx.us/cosmet/cosmetprop.htm">www.license.state.tx.us/cosmet/cosmetprop.htm</a></li> <li>• TDLR - Cosmetology Administrative Rules <a href="http://www.license.state.tx.us/cosmet/cosmetrules.htm">www.license.state.tx.us/cosmet/cosmetrules.htm</a></li> <li>• TDLR - Cosmetology Law <a href="http://www.tdlr.state.tx.us/cosmet/cosmet.htm">www.tdlr.state.tx.us/cosmet/cosmet.htm</a></li> <li>• TDLR Occupations Code, Chapter 1602, Texas Department of Licensing and Regulation download from TDLR website</li> <li>• TDLR - 16 Texas Administrative Code <a href="http://www.license.state.tx.us/adminrules.htm">www.license.state.tx.us/adminrules.htm</a></li> <li>• Skills USA Texas <a href="http://www.skillsusatx.org">www.skillsusatx.org</a></li> </ul>
<p>(2) The student consolidates academic skills to satisfy the requirements of cosmetology.</p>	<p>(A) apply and defend principles of biology, identifying living tissues, cells, and organisms to provide and select safe and effective personal care products and services</p> <p>(B) merge principles of chemistry, explaining the composition, structure, and properties of substances and of chemical processes to provide a broad range of personal care services</p>		

Units of Study	Knowledge and Skills	Student Expectations	Resources (key on last page)
	(3) The student implements rules and regulations established by the Texas Department of Licensing and Regulation.	(A) apply and defend emergency policies and procedures regarding health and safety	
		(B) evaluate risks, including potentially hazardous situations, to maintain a clean record of safety when providing personal care services	
		(C) perform and complete all practical requirements as required by the Texas Department of Licensing and Regulation or the governing body	
	(4) The student categorizes and judges both the function and application of the tools, equipment, technologies, and materials used in cosmetology.	(A) examine and rank vendor resources to provide maximum benefit for clients, service providers, businesses, or organizations	
		(C) use technology resources to analyze data and information in order to make appropriate recommendations and conclusions for personal care services	
		(D) evaluate techniques, principles, tools, and instruments used to develop efficient and safe delivery of client services to enhance client satisfaction	

Units of Study	Knowledge and Skills	Student Expectations	Resources (key on last page)
<b>II. Anatomy and Physiology</b>			
<p>A. Importance of anatomy</p> <p>B. Cells, their structure, and their reproduction</p> <p>C. Types of tissues found in the body</p> <p>D. Ten main body systems and their basic functions</p>	<p>(2) The student consolidates academic skills to satisfy the requirements of cosmetology.</p>	<p>(A) apply and defend principles of biology, identifying living tissues, cells, and organisms to provide and select safe and effective personal care products and services</p>	<p>• MSC – Ch. 6</p>
<b>III. Chemistry and Electricity</b>			
<p>A. Organic and inorganic chemistry and physiology to the cosmetology profession</p> <p>B. Oxidation and reduction reactions</p> <p>C. Nature of electricity and the two types of electric currents</p> <p>D. Electromagnetic radiation and the visible spectrum of light</p> <p>E. Five types of light therapy and their benefits</p>	<p>(2) The student consolidates academic skills to satisfy the requirements of cosmetology.</p>	<p>(B) merge principles of chemistry, explaining the composition, structure, and properties of substances and of chemical processes to provide a broad range of personal care services</p>	<p>• MSC – Ch.10-11</p>



Units of Study	Knowledge and Skills	Student Expectations	Resources (key on last page)
	(4) The student categorizes and judges both the function and application of the tools, equipment, technologies, and materials used in cosmetology.	(A) examine and rank select vendor resources to provide maximum benefit for clients, service providers, businesses, or organizations	
		(B) justify systems needed to obtain the range of personal care resources needed for business practice and explain how to access resources at appropriate times	
		(C) use technology resources to analyze data and information in order to make appropriate recommendations and conclusions for personal care services	
	(5) The student merges the concepts and skills of cosmetology to simulated and actual work situations.	(A) design personal care services for individuals by recognizing and making informed decisions according to client needs and concerns	
		(B) create an individualized plan that reflects client preferences, needs, and interests in order to create a course of treatment or action	
		(C) evaluate client satisfaction by identifying solutions, procedures, and products to enhance future services and client interactions	

Units of Study	Knowledge and Skills	Student Expectations	Resources (key on last page)
<b>V. Chemical Texture Services</b>			
<p>A. Factors of a hair analysis for chemical texture services</p> <p>B. Physical and chemical actions that take place during permanent waving</p> <p>C. Various types of permanent waving solutions</p> <p>D. Demonstrating basic wrapping procedures:</p> <ol style="list-style-type: none"> <li>1. straight set</li> <li>2. curvature wrap</li> <li>3. brick lay wrap</li> <li>4. double tool wrap</li> <li>5. weave wrap</li> <li>6. spiral wrap</li> </ol> <p>E. Procedure for chemical hair relaxing</p> <p>F. Basic procedures for a soft curl permanent</p>	<p>(1) The student consolidates the employability characteristics of a successful worker in the workplace.</p>	<p>(A) evaluate leadership skills within a community setting to maintain positive relationships that enhance personal care business opportunities</p> <p>(B) estimate cost-effective resources to assist with planning the delivery of services</p> <p>(C) review technical knowledge and skills required to be successful in careers in the human services area</p> <p>(D) assess time-management principles and techniques to achieve objectives and effectively serve clients</p> <p>(E) create and maintain records, including electronic records, of client services using safeguarding procedures to store and retrieve personal care client information</p> <p>(F) integrate logical reasoning in a variety of ethical workplace situations in order to make sound decisions</p> <p>(G) assess written organizational policies and procedures to help employees perform their jobs according to employer rules and expectations</p>	<ul style="list-style-type: none"> <li>• MSC – Ch.15,18</li> <li>• Examples of manufacturers' guidelines</li> </ul>

Units of Study	Knowledge and Skills	Student Expectations	Resources (key on last page)
	(2) The student consolidates academic skills to satisfy the requirements of cosmetology.	(A) apply and defend principles of biology, identifying living tissues, cells, and organisms to provide and select safe and effective personal care products and services	
		(B) merge principles of chemistry, explaining the composition, structure, and properties of substances and of chemical processes to provide a broad range of personal care services	
	(3) The student satisfies rules and regulations established by the Texas Department of Licensing and Regulation.	(A) apply and defend emergency policies and procedures regarding health and safety	
		(B) evaluate risks, including potentially hazardous situations, to maintain a clean record of safety when providing personal care services	
		(C) perform and complete all practical requirements as required by the Texas Department of Licensing and Regulation or the governing body	



Units of Study	Knowledge and Skills	Student Expectations	Resources (key on last page)
	(4) The student categorizes and judges both the function and application of the tools, equipment, technologies, and materials used in cosmetology.	(A) examine and rank vendor resources to provide maximum benefit for clients, service providers, businesses, or organizations	
		(C) use technology resources to analyze data and information in order to make appropriate recommendations and conclusions for personal care services	
		(D) evaluate techniques, principles, tools, and instruments used to develop efficient and safe delivery of client services to enhance client satisfaction	
		(F) critique administrative or clerical procedures and systems to provide client satisfaction	
		(G) consolidate various methods of obtaining feedback from clients to understand their expectations and promote high-quality standards	

Units of Study	Knowledge and Skills	Student Expectations	Resources (key on last page)
	(5) The student merges the concepts and skills of cosmetology to simulated and actual work situations.	<p>(A) design personal care services for individuals by recognizing and making informed decisions according to client needs and concerns</p> <p>(B) create an individualized plan that reflects client preferences, needs, and interests in order to create a course of treatment or action</p> <p>(C) evaluate client satisfaction by identifying solutions, procedures, and products to enhance future services and client interactions</p> <p>(D) implement organizational policies, procedures, and regulations to establish personal care organization priorities, accomplish an identified mission, and provide high-quality service to diverse clients</p> <p>(E) investigate and evaluate industry trends, information, and resources to attract new clientele and satisfy and retain present clientele</p> <p>(F) synthesize client information to attract new clientele and retain present clientele</p>	

Units of Study	Knowledge and Skills	Student Expectations	Resources (key on last page)
<b>VI. Hair Coloring, Shampooing, and Reconstructing</b>			
<p>A. Principles of color theory and how they relate to hair color</p> <p>B. Level and tone and their role in formulating hair color</p> <p>C. Four basic categories of hair color, their chemical effect on the hair, and examples of their use</p> <p>D. Actions of hair lighteners</p> <p>E. Demonstrating the application techniques for:</p> <ol style="list-style-type: none"> <li>1. temporary colors</li> <li>2. semi permanent colors</li> <li>3. permanent colors</li> <li>4. lighteners</li> </ol> <p>F. Demonstrating special effects hair coloring techniques</p>	<p>(1) The student consolidates the employability characteristics of a successful worker in the workplace.</p>	<p>(A) evaluate leadership skills within a community setting to maintain positive relationships that enhance personal care business opportunities</p> <p>(B) estimate cost-effective resources to assist with planning the delivery of services</p> <p>(C) review technical knowledge and skills required to be successful in careers in the human services area</p> <p>(D) assess time-management principles and techniques to achieve objectives and effectively serve clients</p> <p>(E) create and maintain records, including electronic records, of client services using safeguarding procedures to store and retrieve personal care client information</p> <p>(F) integrate logical reasoning in a variety of ethical workplace situations in order to make sound decisions</p> <p>(G) assess written organizational policies and procedures to help employees perform their jobs according to employer rules and expectations</p>	<p>• MSC – Ch.12, 16, 19</p>

Units of Study	Knowledge and Skills	Student Expectations	Resources (key on last page)
	(2) The student consolidates academic skills to satisfy the requirements of cosmetology.	(A) apply and defend principles of biology, identifying living tissues, cells, and organisms to provide and select safe and effective personal care products and services	
		(B) merge principles of chemistry, explaining the composition, structure, and properties of substances and of chemical processes to provide a broad range of personal care services	
	(3) The student implements rules and regulations established by the Texas Department of Licensing and Regulation.	(A) apply and defend emergency policies and procedures regarding health and safety	
		(B) evaluate risks, including potentially hazardous situations, to maintain a clean record of safety when providing personal care services	
		(C) perform and complete all practical requirements as required by the Texas Department of Licensing and Regulation or the governing body	

Units of Study	Knowledge and Skills	Student Expectations	Resources (key on last page)
	(4) The student categorizes and judges both the function and application of the tools, equipment, technologies, and materials used in cosmetology.	<p>(A) examine and rank vendor resources to provide maximum benefit for clients, service providers, businesses, or organizations</p> <p>(C) use technology resources to analyze data and information in order to make appropriate recommendations and conclusions for personal care services</p> <p>(D) evaluate techniques, principles, tools, and instruments used to develop efficient and safe delivery of client services to enhance client satisfaction</p> <p>(F) critique administrative or clerical procedures and systems to provide client satisfaction</p> <p>(G) consolidate various methods of obtaining feedback from clients to understand their expectations and promote high-quality standards</p>	

Units of Study	Knowledge and Skills	Student Expectations	Resources (key on last page)
	<p>(5) The student merges the concepts and skills of cosmetology to simulated and actual work situations.</p>	<p>(A) design personal care services for individuals by recognizing and making informed decisions according to client needs and concerns</p> <p>(B) create an individualized plan that reflects client preferences, needs, and interests in order to create a course of treatment or action</p> <p>(C) evaluate client satisfaction by identifying solutions, procedures, and products to enhance future services and client interactions</p> <p>(D) implement organizational policies, procedures, and regulations to establish personal care organization priorities, accomplish an identified mission, and provide high-quality service to diverse clients</p> <p>(E) investigate and evaluate industry trends, information, and resources to attract new clientele and satisfy and retain present clientele</p> <p>(F) synthesize client information to attract new clientele and retain present clientele</p>	

Units of Study	Knowledge and Skills	Student Expectations	Resources (key on last page)
<b>VII. Hair Styling and Advanced Techniques</b>			
<p>A. Products and their uses in hair styling</p> <p>B. Use of product to enhance styles</p> <p>C. Educating clients on the use of products</p> <p>D. Applying styling techniques for special events styling</p> <p>E. Applying styling techniques for fantasy styling, including the use of color</p> <p>F. Understanding which products will help to mold the hair into the style</p>	<p>(1) The student consolidates the employability characteristics of a successful worker in the workplace.</p>	<p>(A) evaluate leadership skills within a community setting to maintain positive relationships that enhance personal care business opportunities</p> <p>(B) estimate cost effective resources to assist with planning the delivery of services</p> <p>(C) review technical knowledge and skills required to be successful in careers in the human services area</p> <p>(D) assess time-management principles and techniques to achieve objectives and effectively serve clients</p> <p>(E) create and maintain records, including electronic records, of client services using safeguarding procedures to store and retrieve personal care client information</p> <p>(F) integrate logical reasoning to a variety of ethical workplace situations in order to make sound decisions</p> <p>(G) assess written organizational policies and procedures to help employees perform their jobs according to employer rules and expectations</p>	<ul style="list-style-type: none"> <li>• MSC – Ch. 15</li> <li>• Resources on current trends</li> </ul>

Units of Study	Knowledge and Skills	Student Expectations	Resources (key on last page)			
	(3) The student implements the rules and regulations established by the Texas Department of Licensing and Regulation.	(C) perform and complete all practical requirements as required by the Texas Department of Licensing and Regulation or the governing body				
	(4) The student categorizes and judges both the function and application of the tools, equipment, technologies, and materials used in cosmetology.	(A) examine and rank vendor resources to provide maximum benefit for clients, service providers, businesses, or organizations				
		(B) justify systems needed to obtain the range of personal care resources needed for business practice and explain how to access resources at appropriate times				
		(C) use technology resources to analyze data and information in order to make appropriate recommendations and conclusions for personal care services				
		(D) evaluate techniques, principles, tools, and instruments used to develop efficient and safe delivery of client services to enhance client satisfaction				
(E) apply principles of mechanics when choosing, evaluating, and maintaining service equipment to provide continued client services and examine emerging technologies						



Units of Study	Knowledge and Skills	Student Expectations	Resources (key on last page)
	<p>(5)The student merges the concepts and skills of cosmetology to simulated and actual work situations.</p>	<p>(A) design personal care services for individuals by recognizing and making informed decisions according to client needs and concerns</p> <p>(B) create an individualized plan that reflects client preferences, needs, and interests in order to create a course of treatment or action</p> <p>(C) evaluate client satisfaction by identifying solutions, procedures, and products to enhance future services and client interactions</p> <p>(D) implement organizational policies, procedures, and regulations to establish personal care organization priorities, accomplish an identified mission, and provide high-quality service to diverse clients</p> <p>(E) investigate and evaluate industry trends, information, and resources to attract new clientele and satisfy and retain present clientele</p> <p>(F) synthesize client information to attract new clientele and retain present clientele</p>	

Units of Study	Knowledge and Skills	Student Expectations	Resources (key on last page)
<b>VIII. Advanced Nail Techniques</b>			
<p>A. Applying acrylic nails</p> <p>B. Applying nail tips</p> <p>C. Applying dipped nails</p> <p>D. Applying gel nails</p> <p>E. Applying a wrap technique to the nails</p> <p>F. Performing nail art</p>	<p>(1) The student consolidates the employability characteristics of a successful worker in the workplace.</p>	<p>(C) review technical knowledge and skills required to be successful in careers in the human services area</p>	<p>• MSC – Ch. 25, 27-28</p>
		<p>(D) assess time-management principles and techniques to achieve objectives and effectively serve clients</p>	
		<p>(E) create and maintain records, including electronic records, of client services using safeguarding procedures to store and retrieve personal care client information</p>	
	<p>2) The student consolidates academic skills to satisfy the requirements of cosmetology.</p>	<p>(B) merge principles of chemistry, explaining the composition, structure, and properties of substances and of chemical processes to provide a broad range of personal care services</p>	
		<p>(C) design needed services based on the basic principles of human anatomy in order to provide needed personal care services</p>	

Units of Study	Knowledge and Skills	Student Expectations	Resources (key on last page)
	(3) The student implements rules and regulations established by the Texas Department of Licensing and Regulation.	<p>(A) apply and defend emergency policies and procedures regarding health and safety</p> <p>(B) evaluate risks, including potentially hazardous situations, to maintain a clean record of safety when providing personal care services</p> <p>(C) perform and complete all practical requirements as required by the Texas Department of Licensing and Regulation or the governing body</p>	
<b>IX. Advanced Hair Extensions and Braids</b>			
<p>A. Working with artificial and human hair to complete desired look</p> <p>B. Applying braiding techniques when adding extensions</p> <p>C. Using manufacturers' guidelines when adding extensions to hair</p> <p>D. Working with clients to choose hair length, color, and style when adding extensions</p> <p>E. Styling and cutting hair after extensions have been added</p>	<p>(1) The student consolidates the employability characteristics of a successful worker in the workplace.</p> <p>(3) The student implements rules and regulations established by the Texas Department of Licensing and Regulation.</p>	<p>(C) review technical knowledge and skills required to be successful in careers in the human services area</p> <p>(D) assess time-management principles and techniques to achieve objectives and effectively serve clients</p> <p>(E) create and maintain records, including electronic records, of client services using safeguarding procedures to store and retrieve personal care client information</p> <p>(C) perform and complete all practical requirements as required by the Texas Department of Licensing and Regulation or the governing body</p>	<ul style="list-style-type: none"> <li>• MSC – Ch. 16-17</li> <li>• Examples of manufacturers' guidelines</li> <li>• Resources on current trends</li> </ul>

Units of Study	Knowledge and Skills	Student Expectations	Resources (key on last page)
	(4) The student categorizes and judges both the function and application of the tools, equipment, technologies, and materials used in cosmetology.	<p>(A) examine and rank vendor resources to provide maximum benefit for clients, service providers, businesses, or organizations</p> <p>(B) justify systems needed to obtain the range of personal care resources needed for business practice and explain how to access resources at appropriate times</p> <p>(C) use technology resources to analyze data and information in order to make appropriate recommendations and conclusions for personal care services</p> <p>(D) evaluate techniques, principles, tools, and instruments used to develop efficient and safe delivery of client services to enhance client satisfaction</p> <p>(E) explore principles of mechanics when choosing, evaluating, and maintaining service equipment to provide continued client services and examine emerging technologies</p>	

Units of Study	Knowledge and Skills	Student Expectations	Resources (key on last page)
	(5) The student merges the concepts and skills of cosmetology to simulated and actual work situations.	<p>(A) design personal care services for individuals by recognizing and making informed decisions according to client needs and concerns</p> <p>(B) create an individualized plan that reflects client preferences, needs, and interests in order to create a course of treatment or action</p> <p>(C) evaluate client satisfaction by identifying solutions, procedures, and products to enhance future services and client interactions</p>	
<b>X. Salon Management</b>			
<p>A. Ways to go into business for oneself</p> <p>B. Factors to consider when opening a salon</p> <p>C. Types of ownership under which a salon may operate</p> <p>D. Importance of keeping accurate business records</p> <p>E. Effective forms of salon advertising</p>	(1) The student consolidates the employability characteristics of a successful worker in the workplace.	<p>(B) estimate cost-effective resources to assist with planning the delivery of services</p> <p>(C) review technical knowledge and skills required to be successful in careers in the human services area</p> <p>(E) create and maintain records, including electronic records, of client services using safeguarding procedures to store and retrieve personal care client information</p> <p>(F) integrate logical reasoning in a variety of ethical workplace situations in order to make sound decisions</p>	<ul style="list-style-type: none"> <li>• MSC-Ch. 30-32</li> </ul>

Units of Study	Knowledge and Skills	Student Expectations	Resources (key on last page)
		(G) assess written organizational policies and procedures to help employees perform their jobs according to employer rules and expectations	
<b>XI. TDLR Licensing Fees; Completion Of Practical Assignments</b>			
<p>A. TDLR licensing requirements</p> <p>B. Renewal fees and continuing education hours</p> <p>C. Following PSI candidate information bulletin for exam procedures</p> <p>D. Completing practical assignments set forth by TDLR</p>	(1)The student consolidates the employability characteristics of a successful worker in the workplace.	<p>(A) evaluate leadership skills within a community setting to maintain positive relationships that enhance personal care business opportunities</p> <p>(B) estimate cost-effective resources to assist with planning the delivery of services</p> <p>(D) assess time-management principles and techniques to achieve objectives and effectively serve clients</p> <p>(E) create and maintain records, including electronic records, of client services using safeguarding procedures to store and retrieve personal care client information</p> <p>(F) integrate logical reasoning in a variety of ethical workplace situations in order to make sound decisions</p> <p>(G) assess written organizational policies and procedures to help employees perform their jobs according to employer rules and expectations</p>	<ul style="list-style-type: none"> <li>• MSC-Ch.30</li> <li>• TDLR Cosmetologist Exam Information and PSI Candidate Bulletin</li> </ul> <p><a href="http://www.license.state.tx.us/cosmet/cosmetexam.htm">www.license.state.tx.us/cosmet/cosmetexam.htm</a></p>

Units of Study	Knowledge and Skills	Student Expectations	Resources (key on last page)
<b>XII. Licensing Exam Preparation</b>			
<p>A. Essentials of becoming test-wise</p> <p>B. Following PSI guidelines for practical test procedures</p> <p>C. Developing time and proficiency for skills tested</p>	All TEKS	All TEKS	<ul style="list-style-type: none"> <li>• MSC – All Chaps</li> <li>• TDLR Cosmetologist Exam Information and PSI Candidate Bulletin <a href="http://www.license.state.tx.us/cosmet/cosmetexam.htm">www.license.state.tx.us/cosmet/cosmetexam.htm</a></li> </ul>
<b>XIII. Seeking Employment and On The Job</b>			
<p>A. Steps involved in preparing for employment</p> <p>B. Different types of salon businesses</p> <p>C. Writing an achievement oriented resume and preparing an employment portfolio</p> <p>D. How to explore the job market and research potential employers</p> <p>E. Preparation for completing an effective employment interview</p> <p>F. Qualities that help a new employee succeed in a service position</p>	(1) The student consolidates the employability characteristics of a successful worker in the workplace.	<p>(A) evaluate leadership skills within a community setting to maintain positive relationships that enhance personal care business opportunities</p> <p>(B) estimate cost-effective resources to assist with planning the delivery of services</p> <p>(C) review technical knowledge and skills required to be successful in careers in the human services area</p> <p>(D) assess time-management principles and techniques to achieve objectives and effectively serve clients</p> <p>(E) create and maintain records, including electronic records, of client services using safeguarding procedures to store and retrieve personal care client information</p>	<ul style="list-style-type: none"> <li>• MSC – Ch. 25, 26, 30-32</li> <li>• Occupational Safety and Health Administration <a href="http://www.osha.gov">www.osha.gov</a></li> <li>• Skills USA <a href="http://www.skillsusa.org">www.skillsusa.org</a></li> <li>• Texas Department of Licensing and Regulation - TDLR <a href="http://www.tdlr.state.tx.us">www.tdlr.state.tx.us</a></li> <li>• TDLR - Administrative Rules Chapter 83 <a href="http://www.license.state.tx.us/cosmet/cosmetprop.htm">www.license.state.tx.us/cosmet/cosmetprop.htm</a></li> <li>• TDLR - Cosmetology Administrative Rules <a href="http://www.license.state.tx.us/cosmet/cosmetrules.htm">www.license.state.tx.us/cosmet/cosmetrules.htm</a></li> <li>• TDLR - Cosmetology Law <a href="http://www.tdlr.state.tx.us/cosmet/cosmet.htm">www.tdlr.state.tx.us/cosmet/cosmet.htm</a></li> <li>• TDLR Occupations Code, Chapter 1602, Texas Department of Licensing and Regulation download from TDLR website</li> <li>• TDLR - 16 Texas Administrative Code <a href="http://www.license.state.tx.us/adminrules.htm">www.license.state.tx.us/adminrules.htm</a></li> <li>• Skills USA Texas <a href="http://www.skillsusatx.org">www.skillsusatx.org</a></li> </ul>

Units of Study	Knowledge and Skills	Student Expectations	Resources (key on last page)
G. Habits of a good salon team player		(F) integrate logical reasoning in a variety of ethical workplace situations in order to make sound decisions	
H. Three different ways in which salon professionals are compensated		(G) assess written organizational policies and procedures to help employees perform their jobs according to employer rules and expectations	
I. Creating a personal budget		(D) critique marketing principles when selecting and using media to attract and retain clientele	
J. Principles of selling products and services in the salon	(2) The student consolidates academic skills to satisfy the requirements of cosmetology.	(A) apply and defend emergency policies and procedures regarding health and safety	
K. Effective ways to build a client base	(3) The student implements rules and regulations established by the Texas Department of Licensing and Regulation.	(B) evaluate risks, including potentially hazardous situations, to maintain a clean record of safety when providing personal care services	
L. Function of a job description		(C) perform and complete all practical requirements as required by the Texas Department of Licensing and Regulation or the governing body	



Units of Study	Knowledge and Skills	Student Expectations	Resources (key on last page)
<b>Resources: Books</b>			
<b>MSC</b>	Milady's Standard: Cosmetology, Cengage Learning, Inc./Delmar Learning, 2004		ISBN: 1562538799
<b>Resources: Websites</b>			
Occupational Safety & Health Administration	<a href="http://www.osha.gov">www.osha.gov</a>		
SkillsUSA	<a href="http://www.skillsusa.org">www.skillsusa.org</a>		
Texas Department of Licensing and Regulation - TDLR	<a href="http://www.tdlr.state.tx.us">www.tdlr.state.tx.us</a>		
TDLR - Administrative Rules Chapter 83	<a href="http://www.license.state.tx.us/cosmet/cosmetprop.htm">www.license.state.tx.us/cosmet/cosmetprop.htm</a>		
TDLR - Cosmetology Administrative Rules	<a href="http://www.license.state.tx.us/cosmet/cosmetrules.htm">www.license.state.tx.us/cosmet/cosmetrules.htm</a>		
TDLR Cosmetologist Exam Information and PSI Candidate Bulletin	<a href="http://www.license.state.tx.us/cosmet/cosmetexam.htm">www.license.state.tx.us/cosmet/cosmetexam.htm</a>		
TDLR - Cosmetology Law	<a href="http://www.tdlr.state.tx.us/cosmet/cosmet.htm">www.tdlr.state.tx.us/cosmet/cosmet.htm</a>		
TDLR - Occupations Code, Chapter 1602, Texas Department of Licensing and Regulation	download from TDLR website		
TDLR - 16 Texas Administrative Code	<a href="http://www.license.state.tx.us/adminrules.htm">www.license.state.tx.us/adminrules.htm</a>		
SkillsUSA Texas	<a href="http://www.skillsusatx.org">www.skillsusatx.org</a>		